

Tuition Fee Payment Methods

Notes:

1. Pay the tuition fee and other fees **on or before the “Payment Due Date” as stated on the debit note** using one of the methods listed below.
2. **Key in the 15-digit debit note number as stated on the debit note** for payment processing in order for the College to identify your payment.
3. Keep the payment advice or receipt as proof of payment.
4. Login CIE Online Application System **“MyCIE Application”** → **“Offer Package and Payment Status”** → **“Payment Status”** to check the payment status 3 working days after payment.
5. All fees paid are non-refundable and non-transferable.

Payment Methods

1. Internet Payment Services (Deduct from Savings / Current Account)

If you are a registered e-banking user of HSBC, Hang Seng Bank or JETCO group, you can make payment via any of the following websites:

Hang Seng Bank:	www.hangseng.com
HSBC:	www.hsbc.com.hk
JETCO:	www.jetco.com.hk

1. Choose “JET Payment” or “Bill Payment”
2. Choose “Education Institutions”
3. Choose “Hong Kong Baptist University”
4. Choose Bill Type “06” for SCE Tuition Fee . Key in the 15-digit debit note number.

DO NOT use “Fund/Account Transfer” when settling your fee as your payment would not be identified by our system.

2. Payment by Credit Card through Bank Websites

If you are a registered e-banking user of the following banks, you can make payment by credit card through their websites:

Bank Name	Bank Website
Bank of China (Hong Kong) Limited	www.bochk.com
Bank of Communications Co., Ltd	www.hk.bankcomm.com
China CITIC Bank International Ltd	www.cncbinternational.com
China Construction Bank (Asia) Corp Ltd	www.asia.ccb.com
Chong Hing Bank Ltd	www.chbank.com
Citibank (Hong Kong) Ltd	www.citibank.com.hk
CMB Wing Lung Bank	www.cmbwinglungbank.com
Dah Sing Bank Ltd	www.dahsing.com
DBS Bank (Hong Kong) Ltd	www.dbs.com/hk
Fubon Bank (Hong Kong) Ltd	www.fubonbank.com.hk
Hang Seng Bank Ltd	www.hangseng.com
The Hong Kong and Shanghai Banking Corporation Limited	www.hsbc.com.hk
Industrial and Commercial Bank of China (Asia) Ltd	www.icbcasia.com
Nanyang Commercial Bank Ltd	www.ncb.com.hk
Shanghai Commercial Bank Ltd	www.shacombank.com.hk
Standard Chartered Bank (Hong Kong) Ltd	www.sc.com/hk
The Bank of East Asia Ltd	www.hkbea.com

1. Choose “Bill Payment”
2. Choose “Education Institutions”
3. Choose “Hong Kong Baptist University”
4. Choose Bill Type “06” for SCE Tuition Fee . Key in the 15-digit debit note number.

DO NOT use “Fund/Account Transfer” when settling your fee as your payment would not be identified by our system.

3. Payment by Phone Service (PPS)

If you are a registered PPS user, please dial “18011” (English) or “18013” (Cantonese) to register your bill or visit the website www.pps hk.com for online payment.

1. Dial “18031” (English) or “18033” (Cantonese)
2. Key in Merchant Code “9158”
3. Choose Bill Type “04” for SCE Tuition Fee . Key in the 15-digit debit note number.

Please note that a new debit note number is generated when a new debit note is issued. You are required to register the new bill/debit note number every time you make payment through PPS.

4. Payment by ATM

If you are an ATM cardholder of HSBC, Hang Seng Bank or JETCO group, you can settle the fee at any ATMs.

HSBC/Hang Seng Bank ATM Machine	JETCO ATM Machine
1. Choose “Bill Payment”	1. Choose “Bill Payment”
2. Choose “Education – Universities”	2. Choose “Education”
3. Choose “Hong Kong Baptist University”	
4. Choose Bill Type “06” for SCE Tuition Fee . Key in the 15-digit debit note number.	

DO NOT use “Fund/Account Transfer” when settling your fee at the ATMs as your payment would not be identified by our system.

5. Payment by Cash / Cheque over Bank Counter

Bring the debit note and make payment by cash / cheque at any branch of Hang Seng Bank only.	
Account Name:	Hong Kong Baptist University
Account Number:	024-283-338366-005

- Crossed cheque should be made payable to **“Hong Kong Baptist University”**. Postdated cheques are not accepted.
- Write the student name, debit note number and contact number on the back of the cheque.
- Make sure the 15-digit debit note number is printed on the bank pay-in slip as your payment reference.

DO NOT deposit the cash/cheque in the Hang Seng Bank’s Cash Deposit Machine, Cheque Drop-in Box or Express Cheque Machine as your payment would not be identified by our system.